

**CITY OF CATOOSA, OKLAHOMA  
PUBLIC NOTICE OF A CITY COUNCIL MEETING**

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TYPE OF MEETING: Regular  
DAY: **Monday**  
DATE: May 22, 2023  
TIME: **6:00 p.m.**  
PLACE: City Hall, Council Chambers  
214 South Cherokee  
Catoosa, Oklahoma 74015

**AGENDA**

**I: Meeting Convened:**

- A. Call to Order**
- B. Invocation**
- C. Pledge of Allegiance**
- D. Roll Call**
- E. Public Comments:** This is a 15-minute period for comments from the General Public on City-related Non-Agenda Items. (Limited to 3-minutes per speaker)

**II: Consent Agenda:**

**Information:** Consideration and appropriate action relating to a request for City Council approval of the Consent Agenda:

- 1) Approval of Minutes of the **May 8, 2023**, Regular Meeting
- 2) Approval of Regular and Prepaid Claims
- 3) Approval of Financial Statements for March 2023
- 4) Reappointment of Dr. Peggy Hill to the Library Board for a 3-year term expiring June 30, 2026
- 5) Reappointment of Janie Risley to the Library Board for a 3-year term expiring June 30, 2026

**III: Items Removed From Consent Agenda:**

**Information:** Discussion, consideration and possible action relating to items removed from the Consent Agenda.

#### **IV: Agenda Items:**

##### **Item #1: Ordinance No. 2023-438-C**

**Information:** Discussion, consideration, and possible action to approve Ordinance No. 2023-438-C granting to Public Service Company of Oklahoma (“PSO”), its lawful successors and assigns, a non-exclusive franchise for twenty-five (25) years to build, equip, maintain, extend, own and operate a system for the manufacture, transmission, distribution, sale and control of electricity and communications circuits for itself and others in, under, over, across, through and along any and all of the present and future streets, alleys, avenues, ways, and other public places and grounds within the limits of the City of Catoosa, Rogers and Wagoner Counties, Oklahoma; and granting to PSO the right to operate an electric business pursuant to reasonable rules and regulation by the Oklahoma Corporation Commission; with PSO agreeing to charge legal rates for the electric service; and, if possible, to sell and deliver to the City all electricity and services requested by it; providing for payment to the City by PSO of a monthly fee on gross receipts from the delivery and sale of electricity; and providing for the repeal of conflicting ordinances. **(John Blish, City Manager) (Enclosure)**

##### **Item #2: Emergency Clause for Ordinance No. 2023-438-C**

**Information:** Discussion, consideration, and possible action to approve an emergency clause for Ordinance No. 2023-438-C making the Ordinance in full force and effect from and after its passage and approval by the voters at a special election, its publication and the grantee’s filing of its acceptance. **(John Blish, City Manager)**

##### **Item #3: Resolution No. 2023-601**

**Information:** Discussion, consideration, and possible action to approve Resolution No. 2023-601, calling for a special election to be held on August 8, 2023, for the purpose of submitting Ordinance No. 2023-438-C for approval or disapproval by the qualified electors of the City that will grant to Public Service Company of Oklahoma (“PSO”), its lawful successors and assigns, a non-exclusive franchise for twenty-five (25) years to build, equip, maintain, extend, own and operate a system for the manufacture, transmission, distribution, sale and control of electricity in and to the City and the public generally; specifying the question to be voted upon at the special election; authorizing the Mayor to issue a proclamation and notice of the special election; and directing the City Clerk to distribute and publish the ordinance, resolution, and proclamation and notice as required by law. **(John Blish, City Manager) (Enclosure)**

##### **Item #4: Ordinance No. 2023-439-C**

**Information:** Discussion, consideration and possible action to approve Ordinance No. 2023-439-C amending Title 3, Chapter 6, Section 3-6-3 of the City of Catoosa Code of Ordinances, contingent on voter approval, to increase the excise tax upon the gross proceeds or gross receipts derived from all rent received for every occupancy of a room or rooms in a hotel-motel in the City of Catoosa by three percent (3%) for a total excise tax of eight percent (8%); providing an effective date for said increase subject to voter approval; setting a date for a special election to be held on August 8, 2023, for the purpose of submitting Ordinance No. 2023-439-C for approval or disapproval by the qualified electors of the City; specifying the question to be voted upon at the special election; authorizing the Mayor to issue a proclamation and notice of the special

election; directing the City Clerk to distribute and publish the ordinance and proclamation and notice as required by law; providing for severability; and containing other provisions related thereto. **(John Blish, City Manager) (Enclosure)**

**Item #5: Designation of new City Park to be a Park used for Recreational Purposes**

**Information:** Discussion, consideration, and possible action to designate the new city park located at approximately 41 South 200th East Avenue in Catoosa, Oklahoma, to be a park used for recreational purposes that is operated or supported in whole or in part by the City, so that it is subject to the zone of safety around parks under Title 21, Section 1125 of the Oklahoma Statutes. **(John Blish, City Manager)**

**Item #6: Designation of Park Located in The Vale at Redbud to be a Park used for Recreational Purposes**

**Information:** Discussion, consideration, and possible action to designate the park located in The Vale at Redbud in Catoosa, Oklahoma to be a park used for recreational purposes that is operated or supported in whole or in part by a homeowners' association, so that it is subject to the zone of safety around parks under Title 21, Section 1125 of the Oklahoma Statutes. **(John Blish, City Manager)**

**Item #7: Change Order No. 2 for the City of Catoosa Rolling Hills Park Project**

**Information:** Discussion, consideration, and possible action to approve the Change Order No. 2, from American Concrete, Inc., in the amount of \$12,563.40 for additional items of work on the Rebid for the City of Catoosa Rolling Hills Park Project. **(John Blish, City Manager) (Brian Kellogg, City Engineer)**

**Item #8: Right-of-Way Purchase Parcel 1.1, Cherokee Nation**

**Information:** Discussion, consideration, and possible action to approve the purchase for right-of-way easement for parcel 1.1, Cherokee Nation, in an amount not to exceed \$41,710.00. **(John Blish, City Manager) (Enclosure)**

**Item #9: Pay Request No. 10 Hamby-Lynch Public Safety Complex Design**

**Information:** Discussion, consideration, and possible action to approve Pay Request No. 10 from GH2 Architects, LLC for the Hamby-Lynch Public Safety Complex design in the amount of \$15,384.45. **(John Blish, City Manager) (Enclosure)**

**Item #10: Proposed Change Order No. 4 – Hamby-Lynch Public Safety Complex**

**Information:** Discussion, consideration, and possible action to approve Prime Contract Change Order No. 4 for the Hamby-Lynch Public Safety Complex in an amount not to exceed \$65,987.95 from owners cost contingency. **(John Blish, City Manager) (Enclosure)**

**Item #11: Employee Benefits Package**

**Information:** Discussion, consideration, and possible action to approve the benefits package for City of Catoosa full-time employees for FY 2023-2024. **(John Blish, City Manager) (Enclosure)**

**Item #12: Proposed Budget for FY 2023-2024**

**Information:** Presentation and discussion of the FY 2023-2024 draft budget. No Action will be taken. (John Blish, City Manager) (Enclosure)

**Item #13: Agreement with Motorola for Dispatch Equipment to be installed in the Hamby-Lynch Public Safety Center**

**Information:** Discussion, consideration, and possible action to approve purchasing communications equipment with installation services from Motorola Solutions, Inc. in an amount not to exceed \$1,431,158, subject to Motorola's Proposal dated January 20, 2022, and the terms and conditions of the State of Oklahoma Office of Management and Enterprise Services, Oklahoma Statewide Contract No. 1053 (SW1053M), executed on November 21, 2022. The new communication equipment will be installed in the Hamby-Lynch Public Safety Center. The equipment includes three (3) AXS Consoles and six (6) backup consolettes. The proposed dispatch will connect to the OKWIN Project 25 (P25) system by means of customer provided Ethernet connections. All necessary master site licenses for operation are included. OKWIN is currently undergoing a system release upgrade; this AXS site is quoted to match the OKWIN release post-upgrade. Antenna installation services for the customer's emergency management radios has also been included. (Ronnie Benight, Police Chief) (Enclosure)

**Item #14: Catoosa Economic Development Authority Appointment**

**Information:** Discussion, consideration, and possible action to approve the Catoosa Economic Development Authority's recommendation to appoint Teresa O'Donnell to the CEDA Board to serve a three-year term expiring October 31, 2025. (John Blish, City Manager)

**V: New Business:** Any matter not known about, or which could not have been reasonably foreseen prior to the time of posting the agenda.

**VI: City Manager Report:**

**VII: Council Comments:**

**VIII: Adjourn:**

This agenda was filed in the office of the City Clerk and posted **May 19, 2023 by 6:00 p.m.** on the bulletin board located on the North side of the Catoosa City Hall building, 214 South Cherokee, Catoosa, Oklahoma 74015, and on the City's website at: [www.cityofcatoosa.org/agendacenter](http://www.cityofcatoosa.org/agendacenter).

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**Vicky Sutton, City Clerk**