

**CITY OF CATOOSA
CITY COUNCIL
MINUTES OF JANUARY 14, 2019
REGULAR MEETING**

I. Meeting Convened

A. Call to Order: A regular meeting of the City Council of the City of Catoosa was held and called to order by Mayor Brenda Conley at 6:02 p.m. on Monday, the 14th day of January, 2019, at Catoosa City Hall, 214 S. Cherokee, Catoosa, Oklahoma. The meeting was held in compliance with the Oklahoma Open Meeting Act and was posted in accordance therewith at least 24 hours in advance at City Hall for the purpose of discussion, consideration and possible action on the following agenda items.

B. Invocation: Brad Brooks, First Baptist Church Rolling Hills

C. Pledge of Allegiance: Lieutenant Colonel James Carl

D. Roll Call: The following council members were **present** for this meeting: Ward #6, Councilor Russ White; Ward #4, Councilor Shawn Battles; Ward #3, Councilor Greg Williams; Member at Large Councilor Derrick Hildebrant; Ward #2, Councilor and Vice Mayor Thomas Sweet; Ward #1 and Mayor Brenda Conley.

The following council member was **absent** for this meeting: Ward #5, Councilor Kyle Gibson.

The following staff members were present for this meeting: John Blish, Acting City Manager; Vicky Sutton, City Clerk; Denus Benton, Fire Chief; Andy Wimberley, Interim Police Chief; Terry Whiteley, City Planner; Jesse Payne, PWA Maintenance Director and City Attorney Eric Wade, of Rosenstein, Fist & Ringold.

E. Public Comments:

There were no public comments.

II. Consent Agenda:

Information: Consideration and appropriate action relating to a request for City Council approval of the Consent Agenda:

- 1) Approval of Minutes of the **December 7, 2018** Special Meeting.
- 2) Approval of Minutes of the **December 10, 2018** Regular Meeting.
- 3) Approval of Minutes of the **December 15, 2018** Special Meeting.
- 4) Approval of Minutes of the **December 20, 2018** Special Meeting.
- 5) Approval of Regular and Prepaid Claims.
- 6) Approval of Financial Statements for November 2018.
- 7) Approval of Financial Statements for December 2018.
- 8) Reappointment of Mark Whisman to the Board of Adjustment for a Term Expiring January 1, 2022.

A motion was made by **Thomas Sweet** and seconded by **Russ White** to approve the consent agenda. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Shawn Battles-aye
Vice-Mayor Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye

III. Items Removed from Consent Agenda: There were no items removed from the consent agenda.

IV. Agenda Items:

Item #1: Proclamation – Lieutenant Colonel James Carl

Mayor Conley proclaimed January 14, 2019 in the City of Catoosa as “Lieutenant Colonel James Carl Day”.

Item #2: Certificate of Recognition – Lieutenant Colonel James Carl

A Certificate of Recognition was presented to Lieutenant Colonel James Carl by Brad Siegenthaler representing the Catoosa Chamber of Commerce.

Item #3: Retirement Presentation - Former Police Chief Kevin McKim

A presentation of appreciation and presentation of a “Purple Heart” was made to Kevin McKim upon his retirement as Police Chief from the City of Catoosa Police Department.

Item #4: Closeout Public Hearing for 17000 CDBG Rolling Hills Addition Street Overlay Project

A Community Closeout Public Hearing was held for a CDBG Grant opportunity, for the East Park Road Project. No action was taken.

- A. Public Hearing opened at 6:12 PM
- B. A presentation was made by Andy Armstrong, regarding the City’s performance on the Phase II, Rolling Hills Addition, Street Overlay Project

(17000 CDBG). The \$300,000 project came in slightly under budget which saved the City \$5,000. The Contractor, Paragon Contractors didn't have any problems or issues.

C. There were no public comments. Councilor Derrick Hildebrant stated that it looks great. Councilor Shawn Battles wanted to thank Andy. City Manager John Blish thanked Andy and our City Engineer Brian Kellogg for the great job completing the project.

D. Mayor Conley closed the Public Hearing at 6:15 PM

Item #5: Resolution No. 2019-552 Rolling Hills CDBG Overlay Project Closeout

A motion was made by **Shawn Battles** and seconded by **Thomas Sweet** to approve Resolution No. 2019-552, a resolution authorizing the Mayor and staff to sign closeout documents related to the City of Catoosa's Community Development Block Grant (17000 CDBG 17) for street overlay improvements. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Shawn Battles-aye
Vice-Mayor Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye

Item #6: Resolution No. 2019-553 Accepting Beneficial Interest in the Rogers County Criminal Justice Authority Second Amendment

A motion was made by **Thomas Sweet** and seconded by **Greg Williams** to approve Resolution No. 2019-553, accepting beneficial interest in the Rogers County Criminal Justice Authority under the Second Amendment to the Amended and Restated Declaration of Trust. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Shawn Battles-aye
Vice-Mayor Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye

Item #7: Resolution No. 2019-554 Notice of Nonpartisan General Election

A motion was made by **Thomas Sweet** and seconded by **Greg Williams** to adopt Resolution No. 2019-554, a resolution providing notice of election to the Rogers County Election Board of a Nonpartisan General Election, to be held on Tuesday, April 2, 2019. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Shawn Battles-aye
Vice-Mayor Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye

Item #8: North 166th East Avenue

A motion was made by **Greg Williams** and seconded by **Shawn Battles** to approve the Preliminary Cost estimate not to exceed \$300,000 to fix North 166th East Avenue pending bid approval. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Shawn Battles-aye
Vice-Mayor Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye

Item #9: Grand Gateway Representative

A motion was made by **Shawn Battles** and seconded by **Derrick Hildebrant** to re-appoint Thomas Sweet as representative, and John Blish as alternate to the Grand Gateway Board of Directors for 2019. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Shawn Battles-aye
Vice-Mayor Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye

V: New Business: There was no new business.

VI: City Manager Report: John Blish informed the City Council of the following:

- We have two police cars that have been involved in accidents. We have submitted claims to OMAG and they have sent out a representative to look at the vehicles.
- We still have two police cars at Visual Force waiting for equipment to be installed.
- Work has begun replacing the fence at Dick Duck Cemetery with a wrought iron fence. We will also be working on the erosion issue caused by the creek by putting in some rocks to help deter the wash out of the roadway.
- We have some new artistic renditions coming for the Police/Fire Public Safety Center. We decided to make some adjustments to the building and what is inside of it after visiting the Public Safety Facility in Cushing. We're hoping to get them this week.
- We have finished with the lights at 66 & Antry; they are still doing some work with the lights at 66 & Rice. We've been working on the timing issues on the lights at Cherokee and Pine.
- John thanked Councilor Derrick Hildebrant for the job that he has done for the City.

VII: Council Comments: NONE

VIII: Adjourn:

A motion was made by **Thomas Sweet** and seconded by **Shawn Battles** to adjourn.

The motion passed with the following votes: **(6:31PM)**

Mayor Brenda Conley-aye	Shawn Battles-aye
Vice-Mayor Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye

Approved on this _____ day of _____, 2019

Vicky Sutton, City Clerk

Brenda Conley, Mayor