

**CITY OF CATOOSA
CITY COUNCIL
MINUTES OF JANUARY 27, 2020
REGULAR MEETING**

I. Meeting Convened

A. Call to Order: A regular meeting of the City Council of the City of Catoosa was held and called to order by Mayor Brenda Conley at 6:02 p.m. on Monday, the 27th day of January, 2020 at Catoosa City Hall, 214 S. Cherokee, Catoosa, Oklahoma. The meeting was held in compliance with the Oklahoma Open Meeting Act and was posted in accordance therewith at least 24 hours in advance at City Hall for the purpose of discussion, consideration and possible action on the following agenda items.

B. Invocation: Councilor Greg Williams

C. Pledge of Allegiance: Mayor Brenda Conley

D. Roll Call: The following council members were **present** for this meeting: Member at Large, Councilor Jonnie Mott; Ward #6, Councilor and Vice Mayor Russ White; Ward #4, Councilor Fred Williams; Ward #3, Councilor Greg Williams; Ward #2, Councilor Thomas Sweet; and Ward #1 and Mayor Brenda Conley.

The following council member was **absent** for this meeting: Ward #5, Councilor Kyle Gibson.

The following staff members were present for this meeting: John Blish, City Manager; Vicky Sutton, City Clerk; Terry Whiteley, City Planner; Eddie Faulkner, Assistant City Planner; Denus Benton, Fire Chief; Jesse Payne, PWA Maintenance Director; Ronnie Benight, Police Chief; Andy Wimberley, Assistant Police Chief; Officer Aaron Adams; Officer Robert Norman and City Attorney Eric Wade, of Rosenstein, Fist & Ringold.

E. Public Comments: NONE

II. Consent Agenda:

Information: Consideration and appropriate action relating to a request for City Council approval of the Consent Agenda:

- 1) Approval of Minutes of the **January 13, 2020** Regular Meeting
- 2) Approval of Regular and Prepaid Claims
- 3) Approval of Financial Statements for December 2019

A motion was made by **Thomas Sweet** and seconded by **Fred Williams** to approve the consent agenda. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Fred Williams-aye
Thomas Sweet-aye	Vice-Mayor Russ White-aye
Greg Williams-aye	Jonnie Mott-aye

III. Items Removed from Consent Agenda: There were no items removed from the consent agenda.

IV. Agenda Items:

Item #1: Public Hearing Regarding and Possible Action to Approve Soliciting Bids for the First Phase of the Shadow Valley Street Rehabilitation Project

A Public Hearing was held for the City to inform residents about the inconveniences that will impact them during the completion of this project; and to allow the residents to appear and be heard.

- A. Public Hearing opened at 6:05 PM
- B. A presentation was made by City Engineer Brian Kellogg. He informed the Council the damage is worse than anticipated therefore; it required us to start brand new. The revised plan will increase our budget numbers to \$750,000.00 to replace 3,000 linear feet of road. Our intent is to remove all concrete street, curb & gutter up to the driveway line at one time and lay a gravel base down to allow traffic flow. We will pour in 300-400-foot sections every three (3) to four (4) days. Residents will have to park in the road, allowing them access

within 200 feet from their front door during the curing process. We will have to install banks of mailboxes that everyone will use. Neighborhood meetings will be scheduled to inform the residents of issues that may arise. We need 45 days for the bid process before we can start; we are planning to start the project mid-May to June 1st with a 3-month completion date.

- C. Marita Hoover, 304 N. Joanna, informed the Council that there is not any drainage on her street so the water flows down the road into the field. Mr. Kellogg commented that they will look into that issue. Ms. Hoover thanked the Council for their time working on this for the residents. Mayor Conley asked what kind of time this will buy us? Mr. Kellogg stated that this project will supersede 20 years. City Manager John Blish thanked our City Engineer Brian Kellogg for his work on the project.
- D. Mayor Conley closed the Public Hearing at 6:27 PM
- E. A motion was made by **Thomas Sweet** and seconded by **Greg Williams** to approve soliciting bids for the First Phase of the Shadow Valley Street Rehabilitation Project, consisting of concrete and gutter replacement and related work. The project is projected to cost \$750,000.00 with an anticipated start date of June 1, 2020.

The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Fred Williams-aye
Thomas Sweet-aye	Vice-Mayor Russ White-aye
Greg Williams-aye	Jonnie Mott-aye

Item #2: Pine Street Overlay Project

A discussion was held updating the Council on the Pine Street Overlay Project agreement entered into between the City of Catoosa and the Oklahoma Department of Transportation. No action was taken.

Item #3: 161st Street Project

A discussion was held updating the Council on the 161st Street Project agreement entered into between the City of Catoosa and the Oklahoma Department of Transportation. No action was taken.

Item #4: Catoosa Interceptor Relief Project

A motion was made by **Thomas Sweet** and seconded by **Fred Williams** to approve agreement with the City of Tulsa listed as ES 2015-09 Catoosa Interceptor Relief Project for Temporary and Permanent Easements upon the approval of contracts by the City Attorney. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Fred Williams-aye
Thomas Sweet-aye	Vice-Mayor Russ White-aye
Greg Williams-aye	Jonnie Mott-aye

Item #5: Memorandum of Agreement between the Cherokee Nation and the City of Catoosa for the Advanced Meter Infrastructure Project

A motion was made by **Thomas Sweet** and seconded by **Jonnie Mott** to approve Memorandum of Agreement with the Cherokee Nation to support the City of Catoosa and Cherokee Nation Citizens residing within the service area of Catoosa with a contribution of \$75,000.00 for cost, material and installation towards the Advanced Metering Infrastructure Project with the approval of the City Attorney. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Fred Williams-aye
Thomas Sweet-aye	Vice-Mayor Russ White-aye
Greg Williams-aye	Jonnie Mott-aye

Item #6: Dick Duck Cemetery Board

A discussion was held regarding City of Catoosa Dick Duck Cemetery, cemetery board meeting dates and current cemetery facilities. No action was taken.

Item #7: Board of Adjustment Appointment

A motion was made by **Thomas Sweet** and seconded by **Fred Williams** to approve the appointment of Jon Brown as a member of the Board of Adjustments in compliance with the City of Catoosa Ordinances and Board of Adjustment by-laws for a Term Expiring January 1, 2023. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Fred Williams-aye
Thomas Sweet-aye	Vice-Mayor Russ White-aye
Greg Williams-aye	Jonnie Mott-aye

V: New Business: There was no new business.

VI: City Manager Report: John Blish, City Manager informed the City Council of the following:

- The Council previously approved the purchase of the Blue Whale property. We are currently in the closing process at this time; we have some title concerns that the City Attorney is correcting, then we will be able to move forward with the Bank of Commerce completing the purchase.
- We have already started working on next year's budget. If you have any concerns or issues or items you would like to see moving forward, please let us know so we can discuss those items and get everything prepared for your approval in May.
- The Police department was involved in an incident this past weekend. It is currently being investigated by OSBI so we should have some answers shortly.

VII: Council Comments: NONE

VIII: Adjourn:

A motion was made by **Thomas Sweet** and seconded by **Fred Williams** to adjourn.

The motion passed with the following votes: **(6:53 PM)**

Mayor Brenda Conley-aye

Fred Williams-aye

Thomas Sweet-aye

Vice-Mayor Russ White-aye

Greg Williams-aye

Jonnie Mott-aye

Approved on this _____ day of _____, 2020

Vicky Sutton, City Clerk

Brenda Conley, Mayor