

**CITY OF CATOOSA  
CITY COUNCIL  
MINUTES OF MARCH 13, 2023  
REGULAR MEETING**

**I. Meeting Convened**

**A. Call to Order:** A regular meeting of the City Council of the City of Catoosa was held and called to order by Councilor Thomas Sweet at 6:03 p.m. on Monday, the 13th day of March 2023 at Catoosa City Hall, 214 S. Cherokee Street, Catoosa, Oklahoma 74015. The meeting was held in compliance with the Oklahoma Open Meeting Act and was posted in accordance therewith at least 24 hours in advance at City Hall for the purpose of discussion, consideration, and possible action on the following agenda items.

**B. Invocation:** Councilor Greg Williams

**C. Pledge of Allegiance:** Councilor Thomas Sweet

**Roll Call:** The following council members were **present** for this meeting: Member at Large, Councilor Jonnie Mott; Ward #5, Councilor Kyle Gibson; Ward #4, Councilor Fred Williams; Ward #3, Councilor Greg Williams; and Ward #2, Councilor Thomas Sweet.

The following council members were **absent** for this meeting: Ward #6, Councilor, and Vice Mayor Russ White; and Ward #1, Councilor, and Mayor Brenda Conley.

The following staff members were present for this meeting: John Blish, City Manager; Eddie Faulkner, Assistant City Manager; Vicky Sutton, City Clerk; Denus Benton, Fire Chief; City Engineer Brian Kellogg, of Kellogg Engineering; and City Attorney Eric Wade, of Rosenstein, Fist & Ringold.

**D. Public Comments:** NONE

## **II. Consent Agenda:**

**Information:** Consideration and appropriate action relating to a request for City Council approval of the Consent Agenda:

- 1) Approval of Minutes of the **February 27, 2023**, Regular Meeting
- 2) Approval of Regular and Prepaid Claims
- 3) Approval of Financial Statements for January 2023
- 4) Approval of Library Grant-Budget Amendment-\$7,786.63 to be included in current FY 2022-2023
- 5) Pay Request No. 17 – Place Strategies, Inc. – Comprehensive Plan – in the amount of \$22,467.93.
- 6) Reappointment of Mary Ann Dunn to the Park Board for a 3-year term expiring January 1, 2026
- 7) Reappointment of Tim White to the Park Board for a 3-year term expiring January 1, 2026

A motion was made by **Greg Williams** and seconded by **Fred Williams** to approve the consent agenda. The motion **passed** with the following votes:

Thomas Sweet-aye	Kyle Gibson-aye
Greg Williams-aye	Jonnie Mott-aye
Fred Williams-aye	

**III. Items Removed from Consent Agenda:** There were no items removed from the consent agenda.

## **IV. Agenda Items:**

### **Item #1: CDBG Public Hearing**

- A. Public Hearing opened at 6:05 p.m.
- B. A presentation was made by City Manager John Blish and Andy Armstrong, informing the Council of the current processes needed to reach our goals to qualify for this grant.
- C. There were no public comments. Councilor Fred Williams asked what the respond by date is and how do we know the tally? Councilor Greg Williams asked how many households we need to respond to complete the income survey? Councilor Kyle Gibson asked if this is the same income survey that we completed for the Westside grant?

D. Public Hearing closed at 6:11 p.m.

**Item #2: Resolution No. 2023-597 Assistance from ODOC**

A motion was made by **Greg Williams** and seconded by **Fred Williams** to adopt Resolution No. 2023-597, a resolution requesting assistance from Oklahoma Department of Commerce (ODOC) and authorization for the Mayor to sign related application documents. The motion **passed** with the following votes:

Thomas Sweet-aye	Kyle Gibson-aye
Greg Williams-aye	Jonnie Mott-aye
Fred Williams-aye	

**Item #3: CDBG Citizen Participation Plan**

A motion was made by **Jonnie Mott** and seconded by **Kyle Gibson** to approve a Citizen Participation Plan for the Community Development Block Grant Application process. The motion **passed** with the following votes:

Thomas Sweet-aye	Kyle Gibson-aye
Greg Williams-aye	Jonnie Mott-aye
Fred Williams-aye	

**Item #4: Resolution No. 2023-598 Leverage Resolution**

A motion was made by **Greg Williams** and seconded by **Jonnie Mott** to adopt Resolution No. 2023-598, a resolution relating to a Community Development Block Grant application for the Rolling Hills Addition Asphalt Overlay Program, committing up to \$300,000.00 as leverage from the City of Catoosa to be taken from the Streets and Parks Capital Outlay Account. The motion **passed** with the following votes:

Thomas Sweet-aye	Kyle Gibson-aye
Greg Williams-aye	Jonnie Mott-aye
Fred Williams-aye	

**Item #5: Resolution No. 2023-599 Fair Housing Month**

A motion was made by **Jonnie Mott** and seconded by **Greg Williams** to adopt Resolution No. 2023-599, a resolution proclaiming April as Fair Housing Month. The motion **passed** with the following votes:

Thomas Sweet-aye	Kyle Gibson-aye
Greg Williams-aye	Jonnie Mott-aye
Fred Williams-aye	

**Item #6: Presentation by OK Leaf, LLC**

A presentation was made by Paul Sullins of OK Leaf, LLC to the council and discussions held regarding a potential RV Park located at approximately 3800 N. 225<sup>th</sup> E. Ave. The subject property is currently located outside of the corporate boundary and is requesting access to the City of Catoosa's water infrastructure. No votes were taken.

**Item #7: Woodcrest Sanitary Sewer Relief Line Project**

A motion was made by **Kyle Gibson** and seconded by **Fred Williams** to indefinitely pause the “2022 Woodcrest Sanitary Sewer Relief Project”. The motion **passed** with the following votes:

Thomas Sweet-aye	Kyle Gibson-aye
Greg Williams-aye	Jonnie Mott-aye
Fred Williams-aye	

**Item #8: Woodcrest Lift Station Rehab Project**

A motion was made by **Kyle Gibson** and seconded by **Fred Williams** to approve a rehabilitation project on the Woodcrest Sanitary Sewer Lift Station. The motion **passed** with the following votes:

Thomas Sweet-aye	Kyle Gibson-aye
Greg Williams-aye	Jonnie Mott-aye
Fred Williams-aye	

**Item #9: P-2023-01 Preliminary Plat Oakmont at Catoosa**

A motion was made by **Jonnie Mott** and seconded by **Kyle Gibson** to approve as proposed a request to plat 21.7 acres with 2 lots 1 block in a PUD zoned area (PUD with an underlying RM-1 zone) for the Oakmont at Catoosa Apartments located at 20202 E. Admiral Place, Catoosa, OK 74015. The motion **passed** with the following votes:

Thomas Sweet-aye	Kyle Gibson-aye
Greg Williams-aye	Jonnie Mott-aye
Fred Williams-aye	

**Item #10: P-2023-02 Preliminary Plat Metal Panels, Inc.**

A motion was made by **Kyle Gibson** and seconded by **Jonnie Mott** to approve a request to plat 34 acres with 1 lot 1 block in a commercial general zoned area (CG) for KMK Properties LLC located at 14921 E. Pine Street, Tulsa, OK 74116. The motion **passed** with the following votes:

Thomas Sweet-aye	Kyle Gibson-aye
Greg Williams-aye	Jonnie Mott-aye
Fred Williams-aye	

**Item #11: City of Tulsa Infrastructure Development Process Permit Application/Developer’s Agreement**

A motion was made by **Greg Williams** and seconded by **Kyle Gibson** to authorize the City Manager to execute the necessary documentation related to the City of Tulsa Infrastructure Development Process Permit Application and the subsequent Developer’s Agreement subject to final approval as to form by the City Attorney. The motion **passed** with the following votes:

Thomas Sweet-aye	Kyle Gibson-aye
Greg Williams-aye	Jonnie Mott-aye
Fred Williams-aye	

**Item #12: Pay Request No. 3 Hamby-Lynch Public Safety Complex Construction Management**

A motion was made by **Jonnie Mott** and seconded by **Greg Williams** to approve Pay Request No. 3 from Myers-Cherry Construction, LLC for the Hamby-Lynch Public Safety Complex construction management in the amount of \$352,805.92. The motion **passed** with the following votes:

Thomas Sweet-aye	Kyle Gibson-aye
Greg Williams-aye	Jonnie Mott-aye
Fred Williams-aye	

**Item #13: Pay Request No. 4 Rolling Hills Splash Pad/Neighborhood Park**

A motion was made by **Kyle Gibson** and seconded by **Fred Williams** to approve Pay Request No. 4 from American Concrete, Inc. for the Rolling Hills Splash Pad/Neighborhood Park in the amount of \$97,726.50. The motion **passed** with the following votes:

Thomas Sweet-aye	Kyle Gibson-aye
Greg Williams-aye	Jonnie Mott-aye
Fred Williams-aye	

**V. New Business:** There was no new business.

**VI. City Manager Report:** John Blish, City Manager informed the City Council of the following:

- Budget discussions are ongoing. We have three department heads left to meet with. We should be ready to present a draft to council in 30 days.
- Union negotiations for the police and fire departments contracts will start this week.
- We are currently undergoing a process review with Meshek & Associates, for a DEQ Stormwater Audit.
- The Hamby-Lynch dirt work is ninety-percent complete. We are holding utility discussions with the City of Tulsa regarding water line master meters. The footings for the buildings will be dug soon.
- The Rolling Hills Splash Pad is on schedule to open May 1st. Previously purchased playground equipment is ready to be installed. The City received a \$10,000 JAG grant to purchase four-plex zoomable security cameras for the park.
- Rodger Berry Sports Complex is behind schedule due to the weather. They have come in on the road leading in and rotor tilled in cement stabilization throughout to the parking lot creating a hard surface to drive on until the asphalt process can begin.

- Public Works is still camering our sewer system. They have completed most of Old Town. We have found twenty-eight different locations where the pipes have failed; we have completed around sixteen replacements so far.
- We have been out repairing potholes. We are looking to purchase a container that will keep the asphalt hot and boxes that will allow us to reclaim old asphalt for 72 hours.
- We have been out picking up trash on State Hwy 167 and on Cherokee Street today.

**VII: Council Comments: NONE**

**VIII: Adjourn:**

A motion was made by **Greg Williams** and seconded by **Fred Williams** to adjourn.

The motion passed with the following votes: **(6:56 PM)**

Thomas Sweet-aye	Kyle Gibson-aye
Greg Williams-aye	Jonnie Mott-aye
Fred Williams-aye	

Approved on this \_\_\_\_\_ day of \_\_\_\_\_, 2023

\_\_\_\_\_  
Vicky Sutton, City Clerk

\_\_\_\_\_  
Brenda Conley, Mayor