

**CITY OF CATOOSA  
CITY COUNCIL  
MINUTES OF MARCH 27, 2023  
REGULAR MEETING**

**I. Meeting Convened:**

**A. Call to Order:** A regular meeting of the City Council of the City of Catoosa was held and called to order by Mayor Brenda Conley at 6:01 p.m. on Monday, the 27<sup>th</sup> day of March 2023 at Catoosa City Hall, 214 S. Cherokee Street, Catoosa, Oklahoma 74015. The meeting was held in compliance with the Oklahoma Open Meeting Act and was posted in accordance therewith at least 24 hours in advance at City Hall for the purpose of discussion, consideration, and possible action on the following agenda items.

**B. Invocation:** Councilor Greg Williams

**C. Pledge of Allegiance:** Mayor Brenda Conley

**D. Roll Call:** The following council members were **present** for this meeting: Member at Large, Councilor Jonnie Mott; Ward #5, Councilor Kyle Gibson; Ward #4, Councilor Fred Williams; Ward #3, Councilor Greg Williams; Ward #2, Councilor Thomas Sweet; and Ward #1 and Mayor Brenda Conley.

The following council member was **absent** for this meeting: Ward #6, Councilor, and Vice Mayor Russ White.

The following staff members were present for this meeting: John Blish, City Manager; Eddie Faulkner, Assistant City Manager; Vicky Sutton, City Clerk; Ronnie Benight, Police Chief; Captain Doug Spencer; Captain Jennifer Swarer; Denus Benton, Fire Chief; Chris Cieslak, City Planner; and City Attorney Eric Wade, of Rosenstein, Fist & Ringold.

**E. Proclamation-April 2023 Autism Awareness & Acceptance Month**

**F. Public Comments:**

Rick Robertson, 1345 N. 155<sup>th</sup> E. Ave., spoke to the council regarding the trash ordinance. I feel like this is a personal attack on my property, and I am very upset about this. I feel this is going to impact lower income families, families with kids, and people with larger properties. This is really going to impact people in my dad's generation if this becomes law; they cannot just go out and start cleaning all this up after 40 years.

## **II. Consent Agenda:**

**Information:** Consideration and appropriate action relating to a request for City Council approval of the Consent Agenda:

- 1) Approval of Minutes of the **March 13, 2023**, Regular Meeting
- 2) Approval of Regular and Prepaid Claims
- 3) Approval of Financial Statements for February 2023
- 4) Appoint Chris Cieslak to serve as an alternate for John Blish on the Rogers County Tourism Cooperative Board
- 5) Appoint Chris Cieslak to serve as an alternate for Thomas Sweet on the INCOG Board of Directors and General Assembly
- 6) Appoint Chris Cieslak to serve as an alternate for Thomas Sweet on the Grand Gateway Board of Directors for 2023

A motion was made by **Thomas Sweet** and seconded by **Fred Williams** to approve the consent agenda. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Fred Williams-aye
Thomas Sweet-aye	Kyle Gibson-aye
Greg Williams-aye	Jonnie Mott-aye

**III. Items Removed from Consent Agenda:** There were no items removed from the consent agenda.

## **IV. Agenda Items:**

### **Item #1: Pay Request No. 1 Rodger Berry Sports Complex Paving Project**

A motion was made by **Thomas Sweet** and seconded by **Jonnie Mott** to approve Pay Request No. 1 from A&A Asphalt, Inc. for the Rodger Berry Sports Complex Paving Project in the amount of \$261,394.11. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Fred Williams-aye
Thomas Sweet-aye	Kyle Gibson-aye
Greg Williams-aye	Jonnie Mott-aye

### **Item #2: Pay Request No. 8 Hamby-Lynch Public Safety Complex Design**

A motion was made by **Thomas Sweet** and seconded by **Fred Williams** to approve Pay Request No. 8 from GH2 Architects, LLC for the Hamby-Lynch Public Safety Complex design in the amount of \$173,821.84. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Fred Williams-aye
Thomas Sweet-aye	Kyle Gibson-aye
Greg Williams-aye	Jonnie Mott-aye

**Item #3: Proposed Change Order No. 1 – Hamby-Lynch Public Safety Complex**

A motion was made by **Thomas Sweet** and seconded by **Kyle Gibson** to approve Proposed Change Order No. 1 for the Hamby-Lynch Public Safety Complex in an amount not to exceed \$33,615.00 utilizing the project contingency funds which have already been approved with the Construction Management Contract – Guaranteed Maximum Price for the project. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Fred Williams-aye
Thomas Sweet-aye	Kyle Gibson-aye
Greg Williams-aye	Jonnie Mott-aye

**Item #4: Change Order Authorization**

A motion was made by **Thomas Sweet** and seconded by **Greg Williams** to grant the City Manager the authorization to approve Change Orders related to the Hamby-Lynch Public Safety Complex in amounts not to exceed \$40,000 as allowed by Okla. Stat. tit. 61, § 121(E). The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Fred Williams-aye
Thomas Sweet-aye	Kyle Gibson-aye
Greg Williams-aye	Jonnie Mott-aye

**Item #5: Ordinance No. 2023-435-C**

This item was stricken from the agenda.

**Item #6: Emergency Clause-Ordinance No. 2023-435-C**

This item was stricken from the agenda.

**Item #7: Ordinance No. 2023-436-C**

A motion was made by **Thomas Sweet** and seconded by **Greg Williams** to adopt Ordinance No. 2023-436-C amending Chapter 1, Section 4-1-8 “Expiration of Licenses and Permits” revising the expiration dates for all annual licenses issued by the City of Catoosa as described. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Fred Williams-aye
Thomas Sweet-aye	Kyle Gibson-aye
Greg Williams-aye	Jonnie Mott-aye

**Item #8: Emergency Clause-Ordinance No. 2023-436-C**

A motion was made by **Thomas Sweet** and seconded by **Fred Williams** to approve an emergency clause for Ordinance No. 2023-436-C. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Fred Williams-aye
Thomas Sweet-aye	Kyle Gibson-aye
Greg Williams-aye	Jonnie Mott-aye

**Item #9: Purchase a Tornado Siren/Replace Upgrade West Side**

A motion was made by **Thomas Sweet** and seconded by **Jonnie Mott** to approve purchasing a tornado siren from Goddard Enterprises Mass Notification Systems, in

the amount of \$22,256.00, to be taken from the Emergency Management Capital Outlay Account. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Fred Williams-aye
Thomas Sweet-aye	Kyle Gibson-aye
Greg Williams-aye	Jonnie Mott-aye

**Item #10: Purchase of Fire Department Vehicle**

A motion was made by **Thomas Sweet** and seconded by **Fred Williams** to approve purchase of a 2023 Chevy 4WD 1500 Crew Cab Pickup from Joe Cooper Chevrolet per quote number 20252283 B, state bid contract SW0035, in an amount not to exceed \$43,890.00-to be taken from the Fire Department Capital Outlay Account.

The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Fred Williams-aye
Thomas Sweet-aye	Kyle Gibson-aye
Greg Williams-aye	Jonnie Mott-aye

**V. New Business:** There was no new business.

**VI. City Manager Report:** John Blish, City Manager informed the City Council of the following:

- I would like to start off tonight by recognizing two officers. Captain Doug Spencer is completing his 20<sup>th</sup> year with Catoosa and is retiring in June. He is very well known in the community. When I would patrol the neighborhoods in Rolling Hills, if I didn't have gum or stickers in my car the kids would always say that Officer Spencer always gave them to us. We want to recognize Captain Spencer for all of his achievements and accomplishments that he has completed for the City; it is very well deserved. Taking Doug's place is another great employee that we have in the City. Captain Jennifer Swarer has been with us for 14 years. She has been promoted to Captain after going through the process. We had three candidates, she exceeded in everything within those perimeters for testing. We had several different agencies come in to evaluate our candidates. Please join me in congratulating our new Captain, Jennifer Swarer.
- The police department has accepted a grant through the Oklahoma Highway Safety Office. The amount is for 1,200-man hours totaling \$42,000.00, which allows the department to work overtime paid through the state, to do nothing but traffic enforcement. Mostly it is in areas that the state would show as deficient or high crash areas. They will be doing seat belt, and speed enforcement as well as alcohol related DUI traffic offences.
- We have a ribbon cutting coming up soon at the soccer complex; we are trying to schedule with some other dignitaries that have helped us with the process.

The parking lot and entrance is completed; the drainage is done, except for some sodding.

- We've had some sewer issues in the Woodcrest area. Our Rovver got stuck in some of the pipes due to excessive root balls. We had some water coming out of the manholes due to all the rainfall.
- We had a meeting last Friday with the City of Tulsa to discuss getting water to the police and fire complex; it was a very productive meeting.
- Footings are being dug and poured at the police department.
- We currently have two openings coming up at the animal control shelter; both of those ladies have accepted positions elsewhere.
- Eddie's last day is April 7<sup>th</sup>; we will have a come and go celebration April 6<sup>th</sup> from 4:00-7:00 pm. He will continue to help us work on completing some projects.
- LibertyFest meeting went well last week. It is planned for June 22<sup>nd</sup>-June 25<sup>th</sup>. We are also planning to have live music each night.
- We are making some adjustments to the Blue Whale gift shop. We have water entering the building causing the doors to swell. Maintenance will be re-roofing the building to correct those issues.
- We are working to get the floor issues repaired at the community center; it has a lifetime warranty.
- We are still in the budget process; we are continuing negotiations with the FOP and the IAFF.
- Staff is working with Place Strategies to complete our Comprehensive Plan; due to those changes we may delay the adoption by a month or so.

**VII: Council Comments: NONE**

**VIII: Adjourn:**

A motion was made by **Thomas Sweet** and seconded by **Fred Williams** to adjourn.  
The motion passed with the following votes: **(6:35 PM)**

Mayor Brenda Conley-aye	Fred Williams-aye
Thomas Sweet-aye	Kyle Gibson-aye
Greg Williams-aye	Jonnie Mott-aye

**Approved on this \_\_\_\_\_ day of \_\_\_\_\_, 2023**

\_\_\_\_\_  
**Vicky Sutton, City Clerk**

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**Russ White, Vice-Mayor**