

**CITY OF CATOOSA
CITY COUNCIL
MINUTES OF MAY 8, 2023
REGULAR MEETING**

I. Meeting convened:

A. Call to Order: A regular meeting of the City Council of the City of Catoosa was held and called to order by Mayor Greg Williams at 6:00 p.m. on Monday, the 8th day of May 2023 at Catoosa City Hall, 214 S. Cherokee Street, Catoosa, Oklahoma 74015. The meeting was held in compliance with the Oklahoma Open Meeting Act and was posted in accordance therewith at least 24 hours in advance at City Hall for the purpose of discussion, consideration, and possible action on the following agenda items.

B. Invocation: Mayor Greg Williams

C. Pledge of Allegiance: Mayor Greg Williams

D. Roll Call: The following council members were **present** for this meeting: Member at Large Councilor, and Vice-Mayor, Jonnie Mott; Ward #6, Councilor Teresa O'Donnell; Ward #5, Councilor Kyle Gibson; Ward #4, Councilor Fred Williams; Ward #3, Councilor and Mayor, Greg Williams; and Ward #2, Councilor Thomas Sweet.

The following council member was **absent** for this meeting: Ward #1, Councilor Brenda Conley.

The following staff members were present for this meeting: John Blish, City Manager; Vicky Sutton, City Clerk; Ronnie Benight, Police Chief; Denus Benton, Fire Chief; Chris Cieslak, City Planner; and City Attorney Eric Wade, of Rosenstein, Fist & Ringold.

E. Public Comments: NONE

II. Consent Agenda:

Information: Consideration and appropriate action relating to a request for City Council approval of the Consent Agenda:

- 1) Approval of Minutes of the **April 24, 2023**, Regular Meeting
- 2) Approval of Regular and Prepaid Claims
- 3) Pay Request No. 19 – Place Strategies, Inc. – Comprehensive Plan – in the amount of \$15,642.71
- 4) Approval of Audit Engagement Letter with CBEW Professional Group, LLC for FY 2022-2023-in the amount of \$22,100.00
- 5) Pay Request-Oklahoma Municipal League-Catoosa Service Fees-Fiscal Year 2023-2024-in the amount of \$14,260.78
- 6) OMAG Trustee Vote-approve City Manager submitting a ballot to the Oklahoma Municipal Assurance Group for the 2023 election of three (3) Trustees

A motion was made by **Kyle Gibson** and seconded by **Jonnie Mott** to approve the consent agenda. The motion **passed** with the following votes:

Thomas Sweet-aye	Kyle Gibson-aye
Mayor Greg Williams-aye	Teresa O'Donnell-aye
Fred Williams-aye	Vice-Mayor Jonnie Mott-aye

III. Items Removed from Consent Agenda: There were no items removed from the consent agenda.

IV. Agenda Items:

Item #1: Change Order No. 1 for the City of Catoosa Sports Complex Paving Project

A motion was made by **Jonnie Mott** and seconded by **Kyle Gibson** to approve Change Order No. 1, to A&A Asphalt, Inc., in the amount of \$4,707.00 for additional concrete sidewalk and striping on the 2022 City of Catoosa Sports Complex Paving Project. The motion **passed** with the following votes:

Thomas Sweet-aye	Kyle Gibson-aye
Mayor Greg Williams-aye	Teresa O'Donnell-aye
Fred Williams-aye	Vice-Mayor Jonnie Mott-aye

Item #2: Pay Request No. 2 & Final for the City of Catoosa Sports Complex Paving Project

A motion was made by **Jonnie Mott** and seconded by **Kyle Gibson** to approve Pay Request No. 2 & Final, to A&A Asphalt, Inc., in the amount of \$183,222.29 for completion of the 2022 City of Catoosa Sports Complex Paving Project. The motion **passed** with the following votes:

Thomas Sweet-aye	Kyle Gibson-aye
Mayor Greg Williams-aye	Teresa O'Donnell-aye
Fred Williams-aye	Vice-Mayor Jonnie Mott-aye

Item #3: Pay Request No. 5 Hamby-Lynch Public Safety Complex Construction Management

A motion was made by **Kyle Gibson** and seconded by **Teresa O'Donnell** to approve Pay Request No. 5 from Myers-Cherry Construction, LLC for the Hamby-Lynch Public Safety Complex construction management in the amount of \$1,115,255.76.

The motion **passed** with the following votes:

Thomas Sweet-aye	Kyle Gibson-aye
Mayor Greg Williams-aye	Teresa O'Donnell-aye
Fred Williams-aye	Vice-Mayor Jonnie Mott-aye

Item #4: Award Bid Packages Listed on "Exhibit A" to the Agenda

A motion was made by **Kyle Gibson** and seconded by **Jonnie Mott** to award the Hamby-Lynch Public Safety Center Bid Packages shown on "Exhibit A" attached to this Agenda to the lowest responsible bidders for the amounts listed on "Exhibit A," all as recommended by the Construction Manager, Myers-Cherry Construction, LLC, subject to required bonds and insurance, City Attorney review and approval, and authorize the Mayor to execute the contract documentation. The motion **passed** with the following votes:

Thomas Sweet-aye	Kyle Gibson-aye
Mayor Greg Williams-aye	Teresa O'Donnell-aye
Fred Williams-aye	Vice-Mayor Jonnie Mott-aye

Item #5: Proposed Change Order No. 2 – Hamby-Lynch Public Safety Complex

A motion was made by **Jonnie Mott** and seconded by **Teresa O'Donnell** to approve Proposed Change Order No. 2 for the Hamby-Lynch Public Safety Complex decreasing the City's costs by \$488,310.59 and construction management fee by \$19,532.42 resulting in a combined credit to the owner's project contingency funds in the amount of \$507,843.01. The motion **passed** with the following votes:

Thomas Sweet-aye	Kyle Gibson-aye
Mayor Greg Williams-aye	Teresa O'Donnell-aye
Fred Williams-aye	Vice-Mayor Jonnie Mott-aye

Item #6: Proposed Change Order No. 3 – Hamby-Lynch Public Safety Complex

A motion was made by **Kyle Gibson** and seconded by **Jonnie Mott** to approve Proposed Change Order No. 3 for the Hamby-Lynch Public Safety Complex decreasing the City’s costs by \$35,261.00 and the construction management fee by \$1,410.44 resulting in a combined credit to the owner’s project contingency funds in the amount of \$36,671.44. The motion **passed** with the following votes:

Thomas Sweet-aye	Kyle Gibson-aye
Mayor Greg Williams-aye	Teresa O’Donnell-aye
Fred Williams-aye	Vice-Mayor Jonnie Mott-aye

Item #7: City of Catoosa and Public Service Company of Oklahoma Franchise Renewal

A presentation was made, and discussions held regarding the renewal of the Franchise Agreement with Public Service Company of Oklahoma (PSO). No votes were taken.

Item #8: Interlocal Cooperative Agreement Between the City of Catoosa and Rogers County

A motion was made by **Jonnie Mott** and seconded by **Kyle Gibson** to approve entering into an Interlocal Cooperative Agreement with the Rogers County Board of County Commissioners for the design, construction, repair and maintenance of roads and bridges within the Catoosa city limits. The motion **passed** with the following votes:

Thomas Sweet-aye	Kyle Gibson-aye
Mayor Greg Williams-aye	Teresa O’Donnell-aye
Fred Williams-aye	Vice-Mayor Jonnie Mott-aye

Item #9: Ordinance No. 2023-437-C

A motion was made by **Kyle Gibson** and seconded by **Jonnie Mott** to adopt Ordinance No. 2023-437-C creating a new chapter of the Catoosa City Code to be codified as Chapter 12 of Title 6 of the City Code with sections of law numbering 6-12-1 through 6-12-9 providing for intrusion alarm certification for residential and commercial alarm users; providing a partial invalidity savings clause; repealing conflicting ordinances; and containing other provisions related thereto. The motion **passed** with the following votes:

Thomas Sweet-aye	Kyle Gibson-aye
Mayor Greg Williams-aye	Teresa O’Donnell-aye
Fred Williams-aye	Vice-Mayor Jonnie Mott-aye

Item #10: Emergency Clause for Ordinance No. 2023-437-C

A motion was made by **Jonnie Mott** and seconded by **Teresa O’Donnell** to approve the emergency clause contained in Ordinance No. 2023-437-C. The motion **passed** with the following votes:

Thomas Sweet-aye	Kyle Gibson-aye
Mayor Greg Williams-aye	Teresa O’Donnell-aye
Fred Williams-aye	Vice-Mayor Jonnie Mott-aye

Item #11: Settlement on Wrecked 2013 Dodge Charger Police Unit/VIN #721870

A motion was made by **Kyle Gibson** and seconded by **Jonnie Mott** to approve completion of the “Proof of Loss” form keeping, repairing, and accepting the actual cash value of the wrecked 2013 Dodge Charger Police Unit/VIN #721870 in the amount of \$13,790.50, less the deductible of \$500.00 and the salvage value of \$1,170.00 for a total amount of \$12,120.50. The motion **passed** with the following votes:

Thomas Sweet-aye	Kyle Gibson-aye
Mayor Greg Williams-aye	Teresa O’Donnell-aye
Fred Williams-aye	Vice-Mayor Jonnie Mott-aye

Item #12: Approve Change of Signatories on City Bank Accounts and Financial Documents

A motion was made by **Kyle Gibson** and seconded by **Teresa O’Donnell** to approve changing the bank signatories for all City bank accounts and financial documents to include Greg Williams, Jonnie Mott, John Blish, Vicky Sutton, Jamie Scrivner and Angela Schmitt. The motion **passed** with the following votes:

Thomas Sweet-aye	Kyle Gibson-aye
Mayor Greg Williams-aye	Teresa O’Donnell-aye
Fred Williams-aye	Vice-Mayor Jonnie Mott-aye

V. New Business: There was no new business.

VI. City Manager Report: John Blish, City Manager informed the City Council of the following:

- PSO Franchise agreement renewal will be on the May 22nd agenda.
- We submitted a TAP Trail grant 6-8 months ago which would start at Rodger Berry Sports Complex and end at Rogers Point, it was originally denied. Our City Engineer has been working with them to find out why, in the meantime Phase I got approved to cover 80% of the costs. The total costs is around \$663,000.00, their agreement was to pay \$515,000.00. The trail system will go from Rodger Berry, cross Hwy 66 onto McAfee property around the pond. This is the first phase of three phases which includes a 10-foot-wide walking trail.
- There will be a professional Disc Golf Association, Junior Disc Golf World Championship coming to Rogers Point in July of 2024. Catoosa’s disc golf course is ranked #2, in the state as far as a competitive disc golf course. We had a meeting with them today and was told the aesthetics were the only thing keeping us from #1. We will need to install some bridge walkways and dress up the platforms and tee boxes. We will have one year to achieve these goals. There is an app that 70% of disc golfers use; since we’ve opened it up, we’ve had over 2,000 participants at that course.

- Rolling Hills splash pad is close to completion, they have the sod, fence, and parking lot completed. They are working on the bathrooms and will be installing the playground equipment next week. We placed orders this week for the mulch, ADA compliant ramps, and cameras that were paid for with a grant.
- We have an opportunity to purchase (4) four light towers that run on diesel. We rent them for several of our events throughout the year and it will be great to have them when we are working on water breaks.
- Police and Fire update-we are still on a very tight schedule; we have official meetings every two weeks on-site. We usually walk around the site and look at everything going on. The Chiefs have (3) three meetings this week going over furnishings, and access points into the buildings. Our construction management and architects have done a really good job keeping us in line with our budget and even crediting back as you have seen tonight.
- Teresa’s surface is ready.

VII: Council Comments:

- Councilor Fred Williams asked if we could start patrolling Rolling Hills more, now that school is out; and when does the new Code Enforcement ordinance take effect?

VIII: Adjourn:

A motion was made by **Jonnie Mott** and seconded by **Kyle Gibson** to adjourn. The motion passed with the following votes: **(7:21 PM)**

Thomas Sweet-aye	Kyle Gibson-aye
Mayor Greg Williams-aye	Teresa O’Donnell-aye
Fred Williams-aye	Vice-Mayor Jonnie Mott-aye

Approved on this _____ day of _____, 2023

Vicky Sutton, City Clerk

Greg Williams, Mayor