

**CITY OF CATOOSA  
CITY COUNCIL  
MINUTES OF MAY 22, 2023  
REGULAR MEETING**

**I. Meeting convened:**

**A. Call to Order:** A regular meeting of the City Council of the City of Catoosa was held and called to order by Mayor Greg Williams at 6:08 p.m. on Monday, the 22nd day of May 2023 at Catoosa City Hall, 214 S. Cherokee Street, Catoosa, Oklahoma 74015. The meeting was held in compliance with the Oklahoma Open Meeting Act and was posted in accordance therewith at least 24 hours in advance at City Hall for the purpose of discussion, consideration, and possible action on the following agenda items.

**B. Invocation:** Fire Chief Denus Benton

**C. Pledge of Allegiance:** Mayor Greg Williams

**D. Roll Call:** The following council members were **present** for this meeting: Member at Large Councilor, and Vice-Mayor, Jonnie Mott; Ward #6, Councilor Teresa O'Donnell; Ward #5, Councilor Kyle Gibson; Ward #4, Councilor Fred Williams (left at 7:16 pm); Ward #3, Councilor and Mayor, Greg Williams; Ward #2, Councilor Thomas Sweet and Ward #1, Councilor Brenda Conley.

The following staff members were present for this meeting: John Blish, City Manager; Vicky Sutton, City Clerk; Jamie Scrivner, Finance Director; Ronnie Benight, Police Chief; Denus Benton, Fire Chief; Chris Cieslak, City Planner; City Engineer Brian Kellogg, of Kellogg Engineering; and City Attorney Eric Wade, of Rosenstein, Fist & Ringold.

**E. Public Comments:** NONE

## **II. Consent Agenda:**

**Information:** Consideration and appropriate action relating to a request for City Council approval of the Consent Agenda:

- 1) Approval of Minutes of the **May 8, 2023**, Regular Meeting
- 2) Approval of Regular and Prepaid Claims
- 3) Approval of Financial Statements for March 2023
- 4) Reappointment of Dr. Peggy Hill to the Library Board for a 3-year term expiring June 30, 2026
- 5) Reappointment of Janie Risley to the Library Board for a 3-year term expiring June 30, 2026

A motion was made by **Kyle Gibson** and seconded by **Brenda Conley** to approve the consent agenda. The motion **passed** with the following votes:

Brenda Conley-aye	Kyle Gibson-aye
Thomas Sweet-aye	Teresa O'Donnell-aye
Mayor Greg Williams-aye	Vice-Mayor Jonnie Mott-aye
Fred Williams-aye	

**III. Items Removed from Consent Agenda:** There were no items removed from the consent agenda.

## **IV. Agenda Items:**

### **Item #1: Ordinance No. 2023-438-C**

A motion was made by **Jonnie Mott** and seconded by **Brenda Conley** to adopt Ordinance No. 2023-438-C granting to Public Service Company of Oklahoma ("PSO"), its lawful successors and assigns, a non-exclusive franchise for twenty-five (25) years to build, equip, maintain, extend, own and operate a system for the manufacture, transmission, distribution, sale and control of electricity and communications circuits for itself and others in, under, over, across, through and along any and all of the present and future streets, alleys, avenues, ways, and other public places and grounds within the limits of the City of Catoosa, Rogers and Wagoner Counties, Oklahoma; and granting to PSO the right to operate an electric business pursuant to reasonable rules and regulation by the Oklahoma Corporation Commission; with PSO agreeing to charge legal rates for the electric service; and, if possible, to sell and deliver to the City all electricity and services requested by it; providing for payment to the City by PSO of a monthly fee on gross receipts from the delivery and sale of electricity; and providing for the repeal of conflicting ordinances.

The motion **passed** with the following votes:

Brenda Conley-aye	Kyle Gibson-aye
Thomas Sweet-aye	Teresa O'Donnell-aye
Mayor Greg Williams-aye	Vice-Mayor Jonnie Mott-aye
Fred Williams-aye	

**Item #2: Emergency Clause for Ordinance No. 2023-438-C**

A motion was made by **Kyle Gibson** and seconded by **Brenda Conley** to approve an emergency clause for Ordinance No. 2023-438-C making the Ordinance in full force and effect from and after its passage and approval by the voters at a special election, its publication and the grantee's filing of its acceptance. The motion **passed** with the following votes:

Brenda Conley-aye	Kyle Gibson-aye
Thomas Sweet-aye	Teresa O'Donnell-aye
Mayor Greg Williams-aye	Vice-Mayor Jonnie Mott-aye
Fred Williams-aye	

**Item #3: Resolution No. 2023-601**

A motion was made by **Kyle Gibson** and seconded by **Brenda Conley** to adopt Resolution No. 2023-601, calling for a special election to be held on August 8, 2023, for the purpose of submitting Ordinance No. 2023-438-C for approval or disapproval by the qualified electors of the City that will grant to Public Service Company of Oklahoma ("PSO"), its lawful successors and assigns, a non-exclusive franchise for twenty-five (25) years to build, equip, maintain, extend, own and operate a system for the manufacture, transmission, distribution, sale and control of electricity in and to the City and the public generally; specifying the question to be voted upon at the special election; authorizing the Mayor to issue a proclamation and notice of the special election; and directing the City Clerk to distribute and publish the ordinance, resolution, and proclamation and notice as required by law. The motion **passed** with the following votes:

Brenda Conley-aye	Kyle Gibson-aye
Thomas Sweet-aye	Teresa O'Donnell-aye
Mayor Greg Williams-aye	Vice-Mayor Jonnie Mott-aye
Fred Williams-aye	

**Item #4: Ordinance No. 2023-439-C**

A motion was made by **Kyle Gibson** and seconded by **Jonnie Mott** to adopt Ordinance No. 2023-439-C amending Title 3, Chapter 6, Section 3-6-3 of the City of Catoosa Code of Ordinances, contingent on voter approval, to increase the excise tax upon the gross proceeds or gross receipts derived from all rent received for every occupancy of a room or rooms in a hotel-motel in the City of Catoosa by three percent (3%) for a total excise tax of eight percent (8%); providing an effective date for said increase subject to voter approval; setting a date for a special election to be held on August 8, 2023, for the purpose of submitting Ordinance No. 2023-439-C for approval or disapproval by the qualified electors of the City; specifying the question to be voted upon at the special election; authorizing the Mayor to issue a

proclamation and notice of the special election; directing the City Clerk to distribute and publish the ordinance and proclamation and notice as required by law; providing for severability; and containing other provisions related thereto. The motion **passed** with the following votes:

Brenda Conley-aye	Kyle Gibson-aye
Thomas Sweet-aye	Teresa O'Donnell-aye
Mayor Greg Williams-aye	Vice-Mayor Jonnie Mott-aye
Fred Williams-aye	

**Item #5: Designation of new City Park to be a Park used for Recreational Purposes**

A motion was made by **Jonnie Mott** and seconded by **Fred Williams** to designate the new city park located at approximately 41 South 200th East Avenue in Catoosa, Oklahoma, to be a park used for recreational purposes that is operated or supported in whole or in part by the City, so that it is subject to the zone of safety around parks under Title 21, Section 1125 of the Oklahoma Statutes. The motion **passed** with the following votes:

Brenda Conley-aye	Kyle Gibson-aye
Thomas Sweet-aye	Teresa O'Donnell-aye
Mayor Greg Williams-aye	Vice-Mayor Jonnie Mott-aye
Fred Williams-aye	

**Item #6: Designation of Park Located in The Vale at Redbud to be a Park used for Recreational Purposes**

A motion was made by **Jonnie Mott** and seconded by **Teresa O'Donnell** to designate the park located in The Vale at Redbud in Catoosa, Oklahoma to be a park used for recreational purposes that is operated or supported in whole or in part by a homeowners' association, so that it is subject to the zone of safety around parks under Title 21, Section 1125 of the Oklahoma Statutes. The motion **passed** with the following votes:

Brenda Conley-aye	Kyle Gibson-aye
Thomas Sweet-aye	Teresa O'Donnell-aye
Mayor Greg Williams-aye	Vice-Mayor Jonnie Mott-aye
Fred Williams-aye	

**Item #7: Change Order No. 2 for the City of Catoosa Rolling Hills Park Project**

A motion was made by **Brenda Conley** and seconded by **Fred Williams** to approve the Change Order No. 2, from American Concrete, Inc., in the amount of \$12,563.40 for additional items of work on the Rebid for the City of Catoosa Rolling Hills Park Project. The motion **passed** with the following votes:

Brenda Conley-aye	Kyle Gibson-aye
Thomas Sweet-aye	Teresa O'Donnell-aye
Mayor Greg Williams-aye	Vice-Mayor Jonnie Mott-aye
Fred Williams-aye	

**Item #8: Right-of-Way Purchase Parcel 1.1, Cherokee Nation**

A motion was made by **Jonnie Mott** and seconded by **Kyle Gibson** to approve the purchase of a right-of-way easement for parcel 1.1, Cherokee Nation, in an amount not to exceed \$41,710.00. The motion **passed** with the following votes:

Brenda Conley-aye	Kyle Gibson-aye
Thomas Sweet-aye	Teresa O'Donnell-aye
Mayor Greg Williams-aye	Vice-Mayor Jonnie Mott-aye
Fred Williams-aye	

**Item #9: Pay Request No. 10 Hamby-Lynch Public Safety Complex Design**

A motion was made by **Kyle Gibson** and seconded by **Brenda Conley** to approve Pay Request No. 10 from GH2 Architects, LLC for the Hamby-Lynch Public Safety Complex design in the amount of \$15,384.45. The motion **passed** with the following votes:

Brenda Conley-aye	Kyle Gibson-aye
Thomas Sweet-aye	Teresa O'Donnell-aye
Mayor Greg Williams-aye	Vice-Mayor Jonnie Mott-aye
Fred Williams-aye	

**Item #10: Proposed Change Order No. 4 – Hamby-Lynch Public Safety Complex**

A motion was made by **Brenda Conley** and seconded by **Jonnie Mott** to approve Prime Contract Change Order No. 4 for the Hamby-Lynch Public Safety Complex in an amount not to exceed \$65,987.95 from owners cost contingency. The motion **passed** with the following votes:

Brenda Conley-aye	Kyle Gibson-aye
Thomas Sweet-aye	Teresa O'Donnell-aye
Mayor Greg Williams-aye	Vice-Mayor Jonnie Mott-aye
Fred Williams-aye	

**Item #11: Employee Benefits Package**

A motion was made by **Jonnie Mott** and seconded by **Kyle Gibson** to approve the benefits package plan recommended by City Staff for City of Catoosa full-time employees for FY 2023-2024. The motion **passed** with the following votes:

Brenda Conley-aye	Kyle Gibson-aye
Thomas Sweet-aye	Teresa O'Donnell-aye
Mayor Greg Williams-aye	Vice-Mayor Jonnie Mott-aye
Fred Williams-aye	

**Item #12: Proposed Budget for FY 2023-2024**

A presentation was made, and discussions held regarding the FY 2023-2024 draft budget. No Action was taken.

**Item #13: Agreement with Motorola for Dispatch Equipment to be installed in the Hamby-Lynch Public Safety Center**

A motion was made by **Jonnie Mott** and seconded by **Brenda Conley** to approve purchasing communications equipment with installation services from Motorola Solutions, Inc. in an amount not to exceed \$1,431,158, subject to Motorola’s Proposal dated January 20, 2022, and the terms and conditions of the State of Oklahoma Office of Management and Enterprise Services, Oklahoma Statewide Contract No. 1053 (SW1053M), executed on November 21, 2022. The new communication equipment will be installed in the Hamby-Lynch Public Safety Center. The equipment includes three (3) AXS Consoles and six (6) backup consolettes. The proposed dispatch will connect to the OKWIN Project 25 (P25) system by means of customer provided Ethernet connections. All necessary master site licenses for operation are included. OKWIN is currently undergoing a system release upgrade; this AXS site is quoted to match the OKWIN release post-upgrade. Antenna installation services for the customer’s emergency management radios has also been included. The motion **passed** with the following votes:

Brenda Conley-aye	Kyle Gibson-aye
Thomas Sweet-aye	Teresa O’Donnell-aye
Mayor Greg Williams-aye	Vice-Mayor Jonnie Mott-aye
Fred Williams-absent-left at 7:16	

**Item #14: Catoosa Economic Development Authority Appointment**

A motion was made by **Brenda Conley** and seconded by **Jonnie Mott** to approve the Catoosa Economic Development Authority’s recommendation to appoint Teresa O’Donnell to the CEDA Board to serve a three-year term expiring October 31, 2025. The motion **passed** with the following votes:

Brenda Conley-aye	Kyle Gibson-aye
Thomas Sweet-aye	Teresa O’Donnell-abstain
Mayor Greg Williams-aye	Vice-Mayor Jonnie Mott-aye
Fred Williams-absent	

**V. New Business:** There was no new business.

**VI. City Manager Report:** John Blish, City Manager informed the City Council of the following:

- Rolling Hills Splash Pad update-we are waiting on the border that goes around the playground for it to be delivered. They are pouring the pads for the benches and trash cans. If you haven’t been by to see it, please take a moment, it looks great. We are anticipating opening this weekend. The weather last week kept us from completing the last few items needed, such as removing a temporary telephone pole in the sidewalk lane for the job trailer. The parking

lot striping has been completed. We will have a ribbon-cutting ceremony when the park is completed.

- I would like to thank Brian for everything that he did to make this project happen. He has built a new relationship with the contractor, and we appreciate that.
- Steel is going up on the police department side of the Hamby-Lynch complex. They have been working on the plumbing for the fire department side. There have been a lot of oil extractor adjustments.
- We are ready for LibertyFest, we've confirmed June 22<sup>nd</sup> - June 25<sup>th</sup> with the carnival. We are still working on possible venues for bands.
- The Curtis Conley Splash Pad will be opening this Saturday for Memorial Day. The police and fire department will be grilling hotdog meals with chips and drinks. There will be different vehicles on site for kids to crawl up in and look around. We had it open today for the school; it was fun to hear and see them enjoying their time at the park.
- We have been in contact with our current public relations firm that we worked with for the bond; they will be working with us for the upcoming votes. We will be scheduling town hall meetings for the public to attend in person or view online. We will speak to the same principles as last time to see if they are interested in it. Conversation Catoosa did a tremendous job helping us to dispel things within the community.
- We are engaging a firm to help us with the Blue Whale. The state has a commission for tourism that is forming a committee for people to go out for tourism grants with the state. We are putting together a public relations package to go along with our proposals to the state that will include a 3D flyby and 3D models of what we want it to look like.

#### **VII: Council Comments:**

- Vice-Mayor Jonnie Mott thanked John and the City for getting the splash pad open today. The kids, teachers, and parents all enjoyed it and appreciated us having somewhere nice to go, somewhere that we are proud of. They all loved it.

#### **VIII: Adjourn:**

A motion was made by **Jonnie Mott** and seconded by **Kyle Gibson** to adjourn. The motion passed with the following votes: (7:27 PM)

Brenda Conley-aye  
Thomas Sweet-aye  
Mayor Greg Williams-aye  
Fred Williams-absent

Kyle Gibson-aye  
Teresa O'Donnell-aye  
Vice-Mayor Jonnie Mott-aye

Approved on this \_\_\_\_\_ day of \_\_\_\_\_, 2023

\_\_\_\_\_  
**Vicky Sutton, City Clerk**

\_\_\_\_\_  
**Greg Williams, Mayor**