

**CITY OF CATOOSA
CEMETERY BOARD
MINUTES OF SEPTEMBER 2, 2021
REGULAR MEETING**

I. Meeting convened

A. Call to Order: A regular meeting of the Cemetery Board of the City of Catoosa was held and called to order by Chairman Jesse Payne at 6:00 p.m. on Thursday, the 2nd day of September 2021 at Catoosa City Hall, 214 S. Cherokee, Catoosa, Oklahoma. The meeting was held in compliance with the Oklahoma Open Meeting Act and was posted in accordance therewith at least 24 hours in advance at City Hall for the purpose of discussion, consideration, and possible action on the following agenda items.

B. Roll Call: The following board members were **present** for this meeting: Jesse Payne; Fred Williams and Brenda Conley.

The following board members were **absent** for this meeting: Angela Sweet and Greg Williams.

C. Public Comments: NONE

II. Approval of Minutes:

Discussion, consideration, and possible action to approve the following minutes:

- May 6, 2021, Regular Meeting

A motion was made by **Fred Williams** and seconded by **Brenda Conley** to approve the minutes. The motion **passed** with the following votes:

Chairman Jesse Payne-aye

Brenda Conley-aye

Vice-Chairman Fred Williams-aye

III. Agenda Items:

Item #1: Cemetery Board Bylaws

Information: Discussions were held regarding changes to the 2020 Cemetery Board Bylaws. No action was taken.

Item #2: Rules and Regulations

Information: Discussions were held regarding changes to the Rules and Regulations for the Cemetery. No action was taken.

Item #3: Current Concerns

Information: Discussions were held regarding any current concerns relating to the cemetery. No action was taken.

IV. Board Member Comments: There were no board member comments.

V. Adjourn:

A motion was made by **Brenda Conley** and seconded by **Fred Williams** to adjourn. The motion **passed** with the following votes: **(6:56PM)**

Chairman Jesse Payne-aye

Brenda Conley-aye

Vice-Chairman Fred Williams-aye

Approved on this _____ day of _____, 2021

Angela Sweet, Secretary

Jesse Payne, Chairman