



CATOOSA LIBERTYFEST 2022

Dear Vendors:

We want to invite you to come be a part of the Catoosa LibertyFest celebration.

LibertyFest will be held June 22nd – June 25th. If you wish to participate, please fill out the reservation request enclosed and return it back to us at the email listed below.

You will find the Terms and Conditions below. Please read carefully.

TERMS & CONDITIONS

1. The City of Catoosa will not be responsible for accidents, injuries, damages occurred during event, or loss of goods.
2. The City of Catoosa reserves the right to prohibit the sale of items they feel are objectionable.
3. The City of Catoosa reserves the right to limit the number of vendors contracted for this event.
4. Each participant will be responsible for the upkeep of his or her area. All trash must be bagged and placed in the proper containers.
5. Each participant will furnish all equipment and necessary items for their concessions, booth, or exhibit, etc.
6. Vendors will set up in order of arrival to provide an equal opportunity for all.
7. **The fee for arts & crafts, exhibits, information booths etc. will be free this year. There is also no fee to set up an “information” booth passing out catalogs or flyers, with no product being sold on site.**

If you have any questions, please call City Hall at 918-266-2505 x-206.

Sincerely,

A handwritten signature in blue ink that reads "Vicky Sutton".

Vicky Sutton

vsutton@cityofcatoosa.org



CATOOSA'S LIBERTYFEST 2022 CARNIVAL FOOD VENDOR AGREEMENT

Concession Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Cell Phone: _____ Work Phone: _____

Email: _____

Responsible Party: _____ Cell Phone: _____

Email: _____

Site Requirement Sizes: Length _____ Width _____

PLEASE RESERVE THE FOLLOWING:

EVENT: CATOOSA'S LIBERTYFEST 2022 CARNIVAL

PLACE: ROGERS POINT PARK

DATE: June 22nd – June 25th

TIME: Tentatively Wed-Thur 5:00-11:00 pm, Fri. 5:00-11:00 pm, Sat. 1:00-11:00 pm

COST: Waived You must be setup at least one hour before opening each day.

DATES YOU WISH TO SETUP: June 22nd June 23rd June 24th June 25th

The number of food vendors contracted for this event is at the discretion of the City of Catoosa. Any licenses or taxes due governmental entities, including but not limited to health permits and licenses, is the sole responsibility of the vendor. The carnival brings three (3) food vendors with them; carnival food trucks and a lemonade/food truck. The City of Catoosa is looking for four additional food trucks and one snow cone truck of the City's choosing. The City **will not** be providing electric for the food trucks; you must be self-contained. You are responsible for appropriately disposing of all grease and oil. The City of Catoosa does not guarantee the exclusive right of sales of any product or assume responsibility for the loss of any business or revenue. Physical placement of the vendors is ultimately at the discretion of the City of Catoosa.

I have read all the TERMS and CONDITIONS set by the City of Catoosa regarding the above event and agree to comply with them in order to make the event both beneficial and enjoyable for all parties concerned. The event will take place rain or shine (unless called by Fire Chief due to acts of God or by Carnival's Management Team) except for the Fireworks Show which will have a rain date of Saturday, July 2nd. I will accept the responsibility to leave my area clean and free of trash and/or debris.

SIGNED: _____ DATE: _____

Please email vendor form, a copy of your state health license, proof of insurance, picture of your truck and trailer as it will be set up and a menu with pricing to: vsutton@cityofcatoosa.org

Please feel free to call me with any questions you may have, Vicky Sutton 918-266-2505 x 206.